

**EDDY COUNTY BOARD OF COMMISSIONERS  
MINUTES OF A REGULAR MEETING  
APRIL 19, 2022**

Be it remembered that the Eddy County Board of Commissioners held a regular meeting in the Eddy County Administration Complex-Room 211 on April 19, 2022 at 8:30 a.m. Davis called the meeting to order and led the Pledge of Allegiance and the Salute to the New Mexico State flag. Davis gave the invocation.

**PRESENT:**

STEVE MCCUTCHEON	CHAIR, DISTRICT 4
FRED BEARD	VICE-CHAIR, DISTRICT 3
ERNEST CARLSON	COMMISSIONER, DISTRICT 1
JON HENRY	COMMISSIONER, DISTRICT 2
ALLEN DAVIS	COUNTY MANAGER
WES HOOPER	COMMUNITY/ADMIN SRVCS DIR
CAS TABOR	COUNTY ATTORNEY
DARLENE ROSPRIM	COUNTY CLERK
CARA COOKE	CHIEF DEPUTY CLERK
MARK CAGE	SHERIFF
KIMBERLY BALLARD	ADMIN ASSISTANT SHERIFF
ROBERTA SMITH	FINANCE DIRECTOR
JESSICA STYGAR	ASST FINANCE DIRECTOR
BILLY MASSINGILL	DETENTION WARDEN
TERRA DOUGAN	EXEC ADMIN ASSISTANT
ROXANN BRANNON	HR DIRECTOR
ROLAND RODRIGUEZ	INFO SYSTEMS
ROSIE MUNOZ	INFO SYSTEMS
JERI STRONG	PUBLIC INFO COORDINATOR
STEVE MCCROSKEY	COUNTY PLANNER
JOSHUA MACK	FIRE SERVICE DIRECTOR/MARSHAL
SUZY FLORES	CODE ENFORCEMENT
CAROLYN PHILLIPS	CODE ENFORCEMENT
STEPHANIE YBABEN	RED ROCKET MEDIA

**ABSENT:**

SARAH CORDOVA	COMMISSIONER, DISTRICT 5
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## **TIMED AGENDA**

### **8:30 A.M.:**

1. **PUBLIC COMMENTS/ANNOUNCEMENTS. (THREE MINUTE TIME LIMIT PER PERSON) (WE REQUEST ALL COMMENTS BE RESPECTFUL AND COURTEOUS IN NATURE).** Frank Huereque, 7411 Dulce, requested help with the noise issue from a neighbor. He had obtained reports and requested to meet with Commissioner Beard.
2. **SERVICE AWARDS.**
  - a. **PAULA NAJAR, TREASURER'S OFFICE – 15 YEARS.**
  - b. **STEVE MCCROSKEY, COMMUNITY SERVICES – 15 YEARS.**
  - c. **DILLON SAMANIEGO, DETENTION – 5 YEARS.**

Service awards were presented to the above listed employees for their years of service.

### ***Short break for pictures.***

3. **IFB/RFP/BID AWARDS:**
  - a. **\*IFB 22-01; IFB 22-01 LAW ENFORCEMENT VEHICLES FOR SHERIFF'S DEPARTMENT – ANISIA CERNA.** Carlson moved, seconded by Henry, to award IFB 22-01 to Guy Chevrolet in the amount of \$874,334. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0. IFB 22-01 was recorded as Timed Agenda Exhibit 3.a.

## **TRAILING AGENDA:**

1. **APPROVE:**
  - a. **\*COMMISSION MEETING MINUTES FOR APRIL 5, 2022.** Henry moved, seconded by Carlson, to approve Commission Meeting Minutes for April 5, 2022. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.
2. **\*BUDGET ADJUSTMENT DUE TO BILLING SCHEDULE OF PICTOMETRY – WARREN HARDIN.** Carlson moved, seconded by Beard, to approve the Budget Adjustment for Pictometry in the amount of \$105,652.40. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.
3. **\*CONSOLIDATE TWO (2) PRN NURSING POSITIONS TO ONE (1) PART-TIME POSITION FOR ECDC MEDICAL DIVISION – WARDEN BILLY MASSINGILL.** Beard moved, seconded by Henry, to approve consolidation of two PRN Nursing Position into one Part-time Position for ECDC Medical Division. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.

4. **\*APPROVAL TO APPLY FOR REACH, INTERVENE, SUPPORT AND ENGAGE PROGRAM (RISE) GRANT FUNDING IN COLLABORATION WITH CARLSBAD LIFEHOUSE – WARDEN BILLY MASSINGILL.** Henry moved, seconded by Beard, to approve Applying for RISE Grant Funding in Collaboration with Carlsbad Lifehouse. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.
  
5. **\*APPROVAL OF OVER-HIRE FOR THE EXECUTIVE ADMINISTRATIVE ASSISTANT POSITION IN THE ADMINISTRATION DEPARTMENT – ALLEN DAVIS.** Carlson moved, seconded by Beard, to approve over-hiring for the Executive Administrative Assistant Position in the Administration Department. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.
  
6. **\*RESOLUTION AND AGREEMENT CONSENT AGENDA:** Since all of the items listed below have been distributed to the Commissioners in advance for review and are of a routine and non-controversial nature, they will be enacted by a single motion. Any Commissioner or the County Manager may remove an item from this Resolution and Agreement Consent Agenda if separate discussion is desired. Any item so removed shall be placed on the Trailing Agenda immediately following the approval of this Resolution and Agreement Consent Agenda or later, at a specific time or place on the Trailing Agenda.
  - a. **RESOLUTIONS:**
    - i. **R-22-33; APPLICATION FOR NEW MEXICO DEPARTMENT OF TRANSPORTATION, TRANSPORTATION PROJECT FUNDING (TPF) FOR \_\_\_\_\_ FY 22-23 – JASON BURNS.**
    - ii. **R-22-34; DONATION OF A 2011 FORD CROWN VICTORIA TO THE WESTERN NEW MEXICO UNIVERSITY LAW ENFORCEMENT ACADEMY IN SILVER CITY, NEW MEXICO – CAPTAIN JAMES MOORE.**
  
  - b. **AGREEMENTS:**
    - i. **A-22-41; EQUIPMENT SERVICE CONTRACT WITH SPARKS FOR THE PRINTER/COPIER LOCATED BEHIND RECEPTION AREA – ALLEN DAVIS.**
    - ii. **A-22-42; \_\_\_\_\_ 2020 \_\_\_\_\_ CORONAVIRUS \_\_\_\_\_ EMERGENCY SUPPLEMENTAL FUNDING PHASE 3 AWARD – SHERIFF MARK CAGE.**
    - iii. **A-22-43; AGREEMENT BETWEEN ECF&R AND LAKEVIEW CHRISTIAN HOME FOR FACILITY RENTAL OF LEO SWEET COMMUNITY CENTER – JOSHUA MACK.**

Henry moved, seconded by Carlson, to approve the Resolution and Agreement Consent Agenda. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0. R-22-33 and R-22-34 were recorded as Exhibits

6.a.i and 6.a.ii, respectively. A-22-41 through A-22-43 were recorded as Exhibits 6.b.i through 6.b.iii, respectively.

7. **ELECTED OFFICIAL/DEPARTMENT UPDATES.** Burns updated the Commission on construction progress of the West Loop, stating the commerce extension was near completion. Traffic had been breaching the barriers so it was decided to open access to the road. The Hackberry section would be done soon.
8. **LEGISLATIVE UPDATES.** Davis stated he would continue following and updating the Commission on the committee meetings.
9. **\*TRAVEL REQUEST CONSENT AGENDA:** Since all of the items listed below have been distributed to the Commissioners in advance for review and are of a routine and non-controversial nature, they will be enacted by a single motion. Any Commissioner or the County Manager may remove an item from this Travel Request Consent Agenda if separate discussion is desired. Any item so removed shall be placed on the Trailing Agenda immediately following this Travel Request Consent Agenda or later, at a specific time or place on the Trailing Agenda.

**PRIOR:**

- a. **SHERRI KURIMSKI ATTENDED NCCHC SPRING CONFERENCE IN ATLANTA, GA FROM APRIL 8 THRU APRIL 14, 2022.**

**FUTURE:**

- b. **RICK BURKS TO ATTEND FDIC IN LOUISVILLE, KY FROM APRIL 22 THRU MAY 1, 2022.**
- c. **FABIAN GOMEZ AND ARTURO MUNOZ TO ATTEND WASTE EXPO IN LAS VEGAS, NV FROM MAY 9 THRU MAY 12, 2022.**
- d. **JERI STRONG TO ATTEND THE NATIONAL ASSOCIATION OF GOVERNMENT COMMUNICATORS CONFERENCE IN LOUISVILLE, KY FROM MAY 9 THRU MAY 13, 2022.**
- e. **ALEXANDER CAPRILOZZI TO ATTEND AMERICAN JAIL ASSOCIATION CONFERENCE IN LONG BEACH, CA FROM MAY 20 THRU MAY 25, 2022.**
- f. **WESLEY YERBY, DILLON SAMANIEGO, AND ONE (1) ECDC OFFICER TO ATTEND GRACIE SURVIVAL TACTICS INSTRUCTOR CERTIFICATION COURSE IN LITTLETON, CO FROM JUNE 26 THRU JULY 1, 2022.**
- g. **DARLENE ROSPRIM AND CARA COOKE TO ATTEND NACO IN AURORA, CO FROM JULY 20 THRU JULY 25, 2022.**

Henry moved, seconded by Beard, to approve the Travel Request Consent Agenda. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.

**10. EMERGENCY BUSINESS.** None.

**11. LEGISLATORS & ELECTED OFFICIALS' COMMENTS/ANNOUNCEMENTS/UPDATES.** None.

**12. COUNTY MANAGER'S COMMENTS/ANNOUNCEMENTS/UPDATES.**

Davis stated he and Smith had been working on the final draft of the FY22/23 budget and would present it at the next meeting.

**13. COUNTY COMMISSIONERS' COMMENTS/ANNOUNCEMENTS/UPDATES.**

Carlson thanked the Village of Loving for contributing \$450K for the Fire Department. Henry inquired what could be done by the group to raise awareness of the border and Fentanyl issues in SE New Mexico. McCutcheon requested prayers for rain, farmers and those affected by the McBride Fire in Ruidoso. He also thanked the first responders for all they were doing.

**14. \*EXECUTIVE SESSION: THE BOARD MAY GO INTO EXECUTIVE SESSION IN ACCORDANCE WITH THE STATE OF NEW MEXICO OPEN MEETINGS ACT, SECTION 10-15-1-H (8), WHICH AUTHORIZES THE BOARD OF COUNTY COMMISSIONERS TO GO INTO EXECUTIVE SESSION TO DISCUSS:**

**a. REAL PROPERTY**

**i. POSSIBLE PURCHASE, ACQUISITION, OR DISPOSAL OF REAL PROPERTY ON SOUTH MAIN – ALLEN DAVIS.**

At 9:19 a.m., Beard moved, seconded by Carlson, to close the meeting and open the Executive Session. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.

**15. \*RE-OPEN MEETING.** At 9:36 a.m., Carlson moved, seconded by Beard, to re-open the meeting and certify that the only item discussed was possible purchase, acquisition or disposal of real property. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.

**16. TAKE ACTION, IF ANY, ON ANY MATTER RELATING TO THE EXECUTIVE SESSION.**

**a. \*REAL PROPERTY**

**i. POSSIBLE PURCHASE, ACQUISITION, OR DISPOSAL OF REAL PROPERTY ON SOUTH MAIN – ALLEN DAVIS.**

Henry moved, seconded by Beard, to authorize the County Manager to proceed with the purchase of the property as long as it didn't exceed the appraised value. Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.

17. **\*ADJOURN**. At 9:37 a.m., Henry moved, seconded by Carlson, to adjourn.  
Voting yes: McCutcheon, Beard, Carlson and Henry. Passed 4-0.

*~Asterisk denotes vote is required~*

**Note: After this regularly scheduled Commission Meeting, the Commissioners will be present at the Eddy County Detention Center to perform their annual site tour. No decisions will be made by the Eddy County Board of Commissioners during this time.**

**EDDY COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
**CHAIR**

**ATTEST:** \_\_\_\_\_

**DATE:** \_\_\_\_\_