

**EDDY COUNTY BOARD OF COMMISSIONERS
MINUTES OF A SPECIAL MEETING
July 23, 2020**

Be it remembered that the Eddy County Board of Commissioners held a special meeting in the Eddy County Administration Complex-Room 211 on July 23, 2020 at 8:00 a.m. McCutcheon called the meeting to order and led the Pledge of Allegiance and the Salute to the New Mexico State flag. Wood gave the invocation.

PRESENT:

ERNEST CARLSON	CHAIR, DISTRICT 1
STEVE MCCUTCHEON	VICE-CHAIR, DISTRICT 4
JON HENRY	COMMISSIONER, DIST 2
LARRY WOOD	COMMISSIONER, DIST 3
ALLEN DAVIS	COUNTY MANAGER
CAS TABOR	COUNTY ATTORNEY
ROBIN VAN NATTA	COUNTY CLERK
GAY WEST	ADMINISTRATIVE ASSISTANT
ROBERTA SMITH	FINANCE DIRECTOR
CAROL HENNINGTON	INFO SYSTEMS DIR
KEN KEMP	IT SPECIALIST
STEPHANIE YBABEN	RED ROCKET MEDIA

ABSENT:

SUSAN CROCKETT	COMMISSIONER DISTRICT 5
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TIMED AGENDA

8:00 A.M.:

- 1. OPEN SPECIAL COMMISSION MEETING – COMMISSION CHAIRMAN ERNIE CARLSON:** A 8:03 Carlson declared the meeting open.
- 2. PUBLIC COMMENTS/ANNOUNCEMENTS. (ONLY EMAILED, MAILED, OR ONLINE SUBMITTED PUBLIC COMMENTS WILL BE READ.):** None.
- 3. TREASURER’S REPORT FOR JUNE 2020 – LAURIE PRUITT:** Davis noted the Treasurer had submitted a corrected report. The corrected June 2020 Treasurer’s Report was recorded as Exhibit 3.
- 4. *JUNE 2020 REVENUE REPORT – ROBERTA SMITH.** Smith stated GRT collected was close to \$6.1M over the budgeted amount. Oil and Gas Revenues were \$13.4M over the budgeted amount. Davis noted the decrease starting in March and April reflecting the downturn in activities, the pandemic, etc. McCutcheon moved, seconded by Henry, to approve the June 2020

Revenue Report. Voting yes: Wood, McCutcheon, Carlson and Henry. Passed 4-0. The June 2020 Revenue Report was recorded as Exhibit 4.

5. ***R-20-59; FY 2019-2020 YEAR-END BUDGET ADJUSTMENTS – ROBERTA SMITH:** Smith stated those were regular year-end budget adjustments trueing up revenue or the fund in total to end the fiscal year. Wood moved, seconded by McCutcheon to approve R-20-59. Voting yes: Wood, McCutcheon, Carlson and Henry. Passed 4-0. R-20-59 FY2019-2020 Year-End Budget Adjustments was recorded as Exhibit 5.
6. ***BUDGET V. ACTUAL – JUNE REVENUE AND EXPENSES – ROBERTA SMITH:** Smith stated \$171M had been collected County-wide with \$114.3M having been expensed. The General Fund had collected \$85.3M, with \$72.9M having been expensed. The General Fund ended with a surplus of \$12.45M. The Road Fund had collected its total revenue and expensed 70% of its budget, ending with a \$9.8M surplus. Wood moved, seconded by Henry, to approve the Budget v. Actual of June Revenue and Expenses. Voting yes: Wood, McCutcheon, Carlson and Henry. Passed 4-0. The June Budget v. Actual Revenue and Expenses Report was recorded as Exhibit 6.
7. ***FY 2019-2020 4TH QUARTER LODGER’S TAX REPORT – ROBERTA SMITH:** Smith stated the Fiscal Year had started with \$230K, ending with a balance of \$250K. Henry moved, seconded by McCutcheon, to approve the 4th Quarter Lodger’s Tax Report. Voting yes: Wood, McCutcheon, Carlson and Henry. Passed 4-0. The 4th Quarter Lodgers Tax Report was recorded as Exhibit 7.
8. ***R-20-60; FY 2019-2020 DFA 4TH QUARTERLY REPORT – ROBERT SMITH:** Smith had recapped the highlights where the County ended with the surplus in the cash and revenue. The DFA 4th Quarter Report was combining the Treasurer’s Report with the Budget v. Actual. Wood moved, seconded by McCutcheon, to approve R-20-60, FY 2019-2020 DFA 4th Quarter Report. Voting yes: Wood, McCutcheon, Carlson and Henry. Passed 4-0. R-20-60 FY2019-2020 DFA 4th Quarter Report was recorded as Exhibit 8.
9. ***R-20-61; FY 2020-2021 FINAL BUDGET APPROVAL – ROBERTA SMITH:** Smith stated the 2020-2021 countywide revenue budget had \$93.9M and a total county expense budget of \$123M, adding the General Fund was balanced at \$59.8M. She noted the only changes made from the interim to the final approved budget was an adjustment of \$4,200 to the Law Enforcement Protection Fund after the final distribution had been received, and a decrease in the Recreation Fund of \$3K to support expenses. McCutcheon moved, seconded by Henry, to approve R-20-61, FY 2020-2021 Final Budget Approval. Voting yes: Wood, McCutcheon, Carlson and Henry. Passed 4-0. R-20-61, 2020-2021 Final Budget Approval was recorded as Exhibit 9.

10.*ADJOURN: At 8:13 a.m., Henry moved, seconded by McCutcheon to adjourn. Voting yes: Wood, McCutcheon, Carlson and Henry. Passed 4-0.

COMMISSION CHAIR, ERNEST CARLSON

ATTEST:

COUNTY CLERK, ROBIN VAN NATTA

DATE