

**EDDY COUNTY BOARD OF COMMISSIONERS
MINUTES OF A SPECIAL MEETING
JULY 30, 2019**

BE IT REMEMBERED that the Eddy County Board of Commissioners held a special meeting in Room 211 of the Eddy County Administration Complex on July 30, 2019 at 8:33 a.m.

PRESENT:

JON HENRY	CHAIR, DISTRICT 2
LARRY WOOD	COMMISSIONER, DISTRICT 3
SUSAN CROCKETT	COMMISSIONER, DISTRICT 5
CAS TABOR	COUNTY ATTORNEY
DARLENE ROSPRIM	CHIEF DEPUTY CLERK
LAURIE PRUITT	TREASURER
GAY WEST	EXECUTIVE ADMIN ASSISTANT
ROBERTA SMITH	FINANCE DIR/ CO-COUNTY MGR
CAROL HENNINGTON	INFO SYSTEMS SUPERVISOR
SHARON DODSON	ASSISTANT IT DIRECTOR
ROSIE MUNOZ	IT DEPARTMENT
WESLEY HOOPER	COMM SVCS DIR/CO-COUNTY MGR
BILLY MASSINGILL	DETENTION WARDEN
GEMMA FERGUSON	COUNTY ASSESSOR
MELISSA WASHBURN	CHIEF DEPUTY ASSESSOR
RHONDA HATCH	ASSESSORS SUPERVISOR
KIM BALLARD	SO ADMINISTRATIVE ASSISTANT
MIKE SMITH	CARLSBAD CURRENT ARGUS
DYLAN BARRERA	RED ROCKET MEDIA

ABSENT:

ERNEST CARLSON	VICE-CHAIR, DISTRICT 1
STEVE MCCUTCHEON	COMMISSIONER, DISTRICT 4

8:30 A.M.

- 1. OPEN SPECIAL COMMISSION MEETING – COMMISSION CHAIRMAN JON HENRY:** Crockett moved, seconded by Wood, to open the Special Commission Meeting. Voting yes: Wood, Crockett and Henry. Passed 3-0.
- 2. PUBLIC COMMENTS/ANNOUNCEMENTS. (THREE MINUTE TIME LIMIT PER PERSON) (WE REQUEST ALL COMMENTS BE RESPECTFUL AND COURTEOUS IN NATURE):** None.

3. **TREASURER'S REPORT FOR JUNE 2019 – LAURIE PRUITT:** The June 2019 Treasurers Report was for information only and was recorded as Exhibit 3.
4. **JUNE 2019 REVENUE REPORT – ROBERTA SMITH:** Smith reviewed the June Revenue Report. She stated Gross Receipts Tax Revenue totaled \$16.7M, having been budgeted at \$13.3M. Oil and Gas Revenue came in at \$25.3M, having been budgeted at \$13.3M. Crockett moved, seconded by Wood, to approve the June 2019 Revenue Report. Voting yes: Wood, Crockett and Henry. Passed 3-0. The June 2019 Revenue Report was recorded as Exhibit 4.
5. **R-19-81; FY 2018-2019 YEAR-END BUDGET ADJUSTMENTS – ROBERTA SMITH:** Three accounts had come in with negative balances and were adjusted, Farm and Ranch, Legislative and Region VI HIDTA. Wood moved, seconded by Crockett, to approve R-19-81. Voting yes: Wood, Crockett and Henry. Passed 3-0. Passed 5-0. R-19-81 was recorded as Exhibit 5.
6. **BUDGET VS ACTUAL – JUNE REVENUE AND EXPENSES – ROBERTA SMITH:** The County ended the month with a \$16.2M surplus in the General Fund. Crockett moved, seconded by Henry, to approve the Budget vs. Actual – June Revenue & Expenses. Voting yes: Wood, Crockett and Henry. Passed 3-0. The Budget vs. Actual – June Revenue & Expenses was recorded as Exhibit 6.
7. **R-19-82; FY 2018-2019 DFA 4TH QUARTERLY REPORT – ROBERTA SMITH:** Revenues ended at \$146.7M and expenses were \$133.6M with \$16M being FEMA. Wood moved, seconded by Crockett, to approve R-19-82. Voting yes: Wood, Crockett and Henry. Passed 3-0. R-19-82 was recorded as Exhibit 7.
8. **FY 2018-2019 4TH QUARTER LODGER'S TAX REPORT – ROBERTA SMITH:** Crockett moved, seconded by Wood, to approve the FY 2018/2019 4th Quarter Lodger's Tax Report. Voting yes: Wood, Crockett and Henry. Passed 3-0. The FY 2018/2019 4th Quarter Lodger's Tax Report was recorded as Exhibit 8.
9. **R-19-83; FY 2019-2020 FINAL BUDGET APPROVAL – ROBERTA SMITH:** Smith stated one change was noted from the interim budget previously submitted. The LEPF fund had been budgeted at \$50K and \$53K had been awarded. Wood moved, seconded by Crockett, to

approve R-19-83. Voting yes: Wood, Crockett and Henry. Passed 3-0. R-19-83 was recorded as Exhibit 9.

10. EXECUTIVE SESSION: The Board may go into executive session in accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-H(2), which authorizes the Board of County Commissioners to go into executive session to discuss:

a. LIMITED PERSONNEL MATTERS:

i. DISCUSSION ON COUNTY EXECUTIVE MANAGEMENT PERSONNEL – CAS TABOR.

At 8:49 a.m., Crockett moved, seconded by Wood, to go into executive session to return at 9:10 a.m. Voting yes: Wood, Crockett and Henry. Passed 3-0.

11. RE-OPEN MEETING: At 9:27 a.m., Crockett moved, seconded by Wood to re-open the meeting and certify the only items pertaining to County Executive Management Personnel were discussed. Voting yes: Wood, Crockett and Henry. Passed 3-0.

12. TAKE ACTION, IF ANY, ON ANY MATTER RELATING TO THE EXECUTIVE SESSION.

a. LIMITED PERSONNEL MATTERS:

i. DISCUSSION ON COUNTY EXECUTIVE MANAGEMENT PERSONNEL – CAS TABOR.

Henry moved, seconded by Crockett for interviews to be scheduled for August 8, 2019, dependent on the interviewees' schedules.

13. ADJOURN: At 9:28 a.m. Wood moved, seconded by Crockett to adjourn the meeting. Voting yes: Wood, Crockett and Henry. Passed 3-0.

Chairman, Eddy County Commission

Attest:

Eddy County Clerk

Date