

**EDDY COUNTY BOARD OF COMMISSIONERS  
MINUTES OF A REGULAR MEETING  
October 1, 2019**

Be it remembered that the Eddy County Board of Commissioners held a regular meeting in the Eddy County Administration Complex-Room 211 on October 1, 2019 at 6:00 p.m. Davis called the meeting to order and led the Pledge of Allegiance and the Salute to the New Mexico State flag. Rosprim gave the invocation.

**PRESENT:**

JON HENRY	CHAIR, DISTRICT 2
ERNEST CARLSON	VICE-CHAIR, DISTRICT 1
LARRY WOOD	COMMISSIONER, DISTRICT 3
STEVE MCCUTCHEON	COMMISSIONER, DISTRICT 4
SUSAN CROCKETT	COMMISSIONER, DISTRICT 5
CAS TABOR	COUNTY ATTORNEY
DARLENE ROSPRIM	CHIEF DEPUTY CLERK
RONDA NELSON	DEPUTY CLERK
GEMMA FERGUSON	ASSESSOR
MELISSA WASHBURN	CHIEF ASSESSOR
MARK CAGE	SHERIFF
BILLY MASSINGILL	WARDEN
MARIA MALDONADO-MERJIL	DETENTION CHIEF DEPUTY ADMIN
GAY WEST	EXECUTIVE ADMIN ASSISTANT
ROBERTA SMITH	FINANCE DIRECTOR
JESSICA STYGAR	ASSISTANT FINANCE DIRECTOR
ROXANN BRANNON	HR DIRECTOR
CAROL HENNINGTON	INFORMATION SYSTEMS DIRECTOR
SHARON DODSON	ASSISTANT IT DIRECTOR
WESLEY HOOPER	COMM SVCS DIRECTOR
STEVE MCCROSKEY	COUNTY PLANNER
VERONICA PARRAS	HEALTH CARE ADMINISTRATOR
BRIAN STEPHENS	FACILITIES DIRECTOR
JASON BURNS	PUBLIC WORKS MANAGER
JOSHUA MACK	FIRE SRVC DIR/FIRE MARSHALL
STEPHANIE YBABEN	RED ROCKET MEDIA

**TIMED AGENDA**

- 1. PUBLIC COMMENTS/ANNOUNCEMENTS. (THREE MINUTE TIME LIMIT PER PERSON) (WE REQUEST ALL COMMENTS BE RESPECTFUL AND COURTEOUS IN NATURE).** Joel Onsurez, current operator of the Tony Onsurez Farm and resident on El Lobo Road, requested the BOCC return the road back to him and his family, upon completion of the Truck Stop in Loving; making it a private

road. He had personally maintained the road the past four years and would continue to take responsibility for it in the future. He stated the road was on his dad's land. He related his contact information to the Commission.

Davis requested Item 11 be pulled and Item 10 be addressed at this time to accommodate safe travel of the presenter.

**10. 2020 CENSUS SUPPORT LETTER – JERI STRONG:** Kyle Marksteiner, City of Carlsbad, and Meghan Mooney, City of Hobbs, presented a letter of support conveying a unified front of cities and counties. This would let members of the Permian Strategic Partnership (PSP) know the importance of getting correct numbers in the 2020 Census, asking for support to make sure the Census count was complete and accurate. The Census data was used to determine state and federal funding, and attract new companies and industries to the area. He reminded all that thousands of workers from the O&G industry lived and worked in our counties, using resources but were not recognized as part of the official Census count. The letter was requesting that PSP place this issue high on their priority list. Mayors Janway and Cobb had signed the letter. Carlson moved, seconded by Crockett to approve the 2020 Census Support Letter. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

**2. REQUEST TO PLACE A GAZEBO ON COURTHOUSE LAWN – BRIAN STEPHENS:** Karla Hamel, Carlsbad Mainstreet presented a proposal to place a gazebo on the courthouse lawn. The project had been in the process for four years. Stephens stated the County had donated the WWII cannon and relocated it to the Veterans' Park; the Carlsbad Mainstreet would donate the gazebo in its place. Hamel stated the metal gazebo would be well lit, have electrical outlets, and concrete benches. It was expected to be completed before the Christmas light parade. Funds had been collected and concrete would be donated. Crockett thanked Hamel and Larry Mitchell, architect, for their work on the project, and thanked Stephens for his help on the project and funding from his budget. McCutcheon would donate his time to help with the concrete. Crockett moved, seconded by McCutcheon, to approve placement of a gazebo on the Eddy County Courthouse lawn. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

#### **TRAILING AGENDA:**

##### **1. APPROVE:**

**a. COMMISSION MEETING MINUTES FOR SEPTEMBER 17, 2019:** McCutcheon moved, seconded by Carlson to approve the Commission Meeting Minutes for September 17, 2019. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

**b. SPECIAL COMMISSION MEETING MINUTES FOR SEPTEMBER 25, 2019:** Crockett moved, seconded by McCutcheon to approve the Special Commission Meeting Minutes for September 25, 2019. Voting yes:

Carlson, Crockett and McCutcheon. Abstained: Henry and Wood. Passed 3-0.

- c. **PURCHASE CARD APPROVAL REPORT FOR AUGUST 2019:** Carlson moved, seconded by McCutcheon to approve the Purchase Card Report for August 2019. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0. The Purchase Card Report for August 2019 was recorded as Exhibit 1.c.
2. **TREASURER'S REPORT FOR AUGUST 2019 – LAURIE PRUITT:** This was an FYI item. The August 2019 Treasurer's Report was recorded as Exhibit 2.
3. **AUGUST 2019 REVENUE REPORT – ROBERTA SMITH:** Smith reviewed the GRT and O&G revenues for August. Gross Receipts were \$750K over budget. Oil and Gas Revenues were \$1.9M over budget. She presented the GRT breakdown report by industry. Wood moved, seconded by McCutcheon to approve the August 2019 Revenue Report. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0. The August 2019 Revenue Report was recorded as Exhibit 3.
4. **BUDGET VS. ACTUAL – AUGUST 2019 – ROBERTA SMITH:** Smith stated the County overall revenue was at 33% collected and 23.65% expensed. The majority of those were the transfers, about \$15M. General Fund was right on target, collected at 17%. Expenses were over at 35% with the General Fund holding the majority of the transfer. Crockett moved, seconded by McCutcheon, to approve the Budget vs. Actual – August 2019 Report. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0. The August 2019 Budget vs. Actual Report was recorded as Exhibit 4.
5. **DISCUSSION, DIRECTION AND POSSIBLE VOTE ON THE FY 2018-2019 SURPLUS – ROBERTA SMITH:** The 2018-19 FY ended with at \$16.2M surplus. A deficit budget of \$9.5M had been approved. The FY ended with \$47M in General Fund. Davis and Smith had conferred on the subject and suggested moving the \$6.7M to the Capital Improvement Fund for capital purchases. Funds could be recommitted back to General Fund later, after having come back before the Board. McCutcheon moved, seconded by Crockett to cover the budget deficit and to move the remaining monies to the Capital Improvement Fund. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.
6. **APPROVE/DISAPPROVE ROBERTA SMITH, FINANCE DIRECTOR TO BE ON THE NACO FINANCE, PENSIONS, AND INTERGOVERNMENTAL AFFAIRS (FPIGA) STEERING COMMITTEE – ROBERTA SMITH:** Smith stated she was interested in being on the FPIGA steering committee. She stated it would involve monthly conference calls. As a member, travel to DC and FL was expected but not required. McCutcheon moved, seconded by Carlson to approve Finance Director Smith be allowed to serve on the NACO Finance, Pensions, and Intergovernmental

Affairs (FPIGA) Steering Committee. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

7. **APPROVE/DISAPPROVE – ONE (1) INDIGENT BURIAL – VERONICA PARRAS:** Crockett moved, seconded by McCutcheon to approve one indigent burial. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.
8. **PURCHASE COPIER FOR CLERK’S OFFICE – ROBIN VAN NATTA/DARLENE ROSPRIM:** Rosprim stated the purchase was over \$5K and had to be approved by the Board. Funding would come from the Clerk’s recording and filing fund and was not budgeted, but funds were available. Carlson moved, seconded by McCutcheon to allow the purchase of a copier for the Clerk’s Office with funding coming from the Clerk’s Recording & Filing Fund. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.
9. **PURCHASE OF A SHARP MX-4071 COPY AND FAX MACHINE FOR THE RECORDS DIVISION – CHIEF DEPUTY ALAN GRIFFITH:** Cage stated the current copier needed to be replaced. Crockett moved, seconded by Carlson to allow the purchase of a Sharp MX-4071 Copy and Fax Machine for the Records Division in the Sheriff’s Office. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.
11. **APPOINTMENT OF MEMBER TO THE EDDY COUNTY LABOR RELATIONS MANAGEMENT BOARD – ROXANN BRANNON:** This item was pulled from the agenda.
12. **CR774 ROADRUNNER ROAD RECONSTRUCTION – FINAL PAY APPLICATION #13 – JASON BURNS:** Burns stated there previously had been a discrepancy in quantities of materials used so the invoice had remained unpaid when he had assumed his position. He had verified that the work was completed and requested the July, 2017 invoice be paid. There was no open PO for the invoice. Wood moved, seconded by McCutcheon to approve the payment of Final Pay Application #13 in the amount of \$154,224.87. This project was part of the 4199 FEMA Disaster. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.
13. **PUBLIC WORKS DISTRICT 2 ROAD MANAGER OVER-HIRE – JASON BURNS:** Burns stated an employee would be on extended leave and he requested to over-hire a North Road manager to avoid a lapse in leadership in the department. Crockett moved, seconded by Wood to approve the over-hire of Public Works District 2 Road Manager due to a leave of absence. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.
14. **LETTER TO ARTESIA MAYOR AND CARLSBAD ADMINISTRATOR REGARDING A MEMORANDUM OF UNDERSTANDING FOR A PUBLIC AND GOVERNMENT AFFAIRS DIRECTOR POSITION – ALLEN DAVIS:** Davis had prepared a letter to the Cities of Artesia and Carlsbad in regards to a public and

government affairs person to do lobbying. The letter gave a breakdown of the cost and scope of activities. If approved, he could move forward. McCutcheon liked the position and felt cohesion with the cities would give a strong voice in Santa Fe. Wood and Carlson concurred. Henry was in support and felt the fight was with Santa Fe, as Washington was not interested in doing anything important; the focus should be on our state. Carlson moved, seconded by McCutcheon to support the County Manager's Letter to the Artesia Mayor and Carlsbad Administrator regarding a MOU for Public & Government Affairs Director Position. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

**15. PUBLIC AND GOVERNMENT AFFAIRS DIRECTOR JOB DESCRIPTION –**

**ALLEN DAVIS:** Davis referenced the letter previously discussed and stated the next step was to create the position associated with the MOU with the Cities of Artesia and Carlsbad. He had worked with HR creating a job description and position. McCutcheon moved, seconded by Carlson to approve the Public & Government Affairs Director job description. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0. The Public and Government Affairs Job Description was recorded as Exhibit 15.

**16. COMMUNITY/ADMINISTRATIVE SERVICES DIRECTOR JOB DESCRIPTION –**

**ALLEN DAVIS:** The position had been discussed at the last meeting. McCutcheon moved, seconded by Crockett to approve the Community/Administrative Services Director job description. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0. The Community/Administrative Services Director Job Description was recorded as Exhibit 16.

**17. RESOLUTION AND AGREEMENT CONSENT AGENDA:**

Since all of the items listed below have been distributed to the Commissioners in advance for review and are of a routine and non-controversial nature, they will be enacted by a single motion. Any Commissioner or the County Manager may remove an item from this Resolution and Agreement Consent Agenda if separate discussion is desired. Any item so removed shall be placed on the Trailing Agenda immediately following the approval of this Resolution and Agreement Consent Agenda or later, at a specific time or place on the Trailing Agenda.

**a. RESOLUTIONS:**

- i. **R-19-100; FTI CONSULTING'S MONTHLY REPORT FOR JULY, 2019 – ALLEN DAVIS.**
- ii. **R-19-101; FY 2019-2020 1<sup>ST</sup> QUARTER BUDGET ADJUSTMENTS – ROBERTA SMITH.**
- iii. **R-19-102; INDIGENT MEDICAL/HOSPITAL CLAIMS REPORT – VERONICA PARRAS.**
- iv. **R-19-103; DISPOSAL, REMOVAL, OR REVISE ITEMS IN THE EDDY COUNTY INVENTORY/ASSETS – JESSICA STYGAR.**
- v. **R-19-104; FTI CONSULTING'S MONTHLY REPORT FOR AUGUST, 2019 – ALLEN DAVIS.**

- vi. R-19-105; SUPPORTING THE CARLSBAD MUNICIPAL SCHOOLS GENERAL OBLIGATION BOND ISSUE – ALLEN DAVIS.

**b. AGREEMENTS:**

- i. A-19-157; SPARKS EQUIPMENT SERVICE CONTRACT FOR SANDPOINT LANDFILL – JASON BURNS.
- ii. A-19-158; SPARKS EQUIPMENT SERVICE CONTRACT FOR PUBLIC WORKS DISTRICT 2 – JASON BURNS.
- iii. A-19-159; SPARKS EQUIPMENT SERVICE CONTRACT FOR PUBLIC WORKS DISTRICT 1 – JASON BURNS.
- iv. A-19-160; AGREEMENT BETWEEN ARROWHEAD CENTER AND EDDY COUNTY – WESLEY HOOPER.
- v. A-19-161; TRAFFIC SAFETY FUNDING APPLICATION PROJECT AGREEMENT 2020 – VICTOR E. MARTINEZ JR.
- vi. A-19-162; QUOTE AND AGREEMENT FOR COMMUNICATIONS SOFTWARE APP – JOSH MACK.
- vii. A-19-163; COURTHOUSE CHILLER AND ROOFTOP AIR-HANDLERS ANNUAL MAINTENANCE – BRIAN STEPHENS.

Crockett moved, seconded by McCutcheon to approve the Resolution/Agreement Consent Agenda. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0. R-19-100 through 19-105 were recorded as Exhibits 17.a.i. through 17.a.vi. A-19-157 through 19-163 were recorded as Exhibits 17.b.i. through 17.b.vii.

**18. DEPARTMENT UPDATES:**

- a. **PUBLIC WORKS – JASON BURNS:** Burns gave an update on public works projects. See attached Exhibit 18.a.
- b. **FIRE SERVICE – JOSHUA MACK:** Mack had met with the County Manager and Fire Service update reports would be presented at each meeting. The EMS policy was being updated and would be uploaded. The process had begun to obtain land at the Sheriff's Posse for La Huerta Station #3 and a first aid station to better serve that area. He informed the Board that roads had been closed due to flooding from the recent rain events; several swift water rescues had been accomplished and teams were on stand-by. The Emergency Operations Center had been operational and was monitoring flow levels and weather; they were in contact with the National Weather Service for regular updates. Motorola would give a presentation Monday, October 14 at the Fire Operations Center on the communication towers and Commissioners were invited to attend. A presentation to the Loving Mayor was tentatively scheduled for November 1 with a committee meeting in the next week or so.

**19. TRAVEL REQUEST CONSENT AGENDA:** Since all of the items listed below have been distributed to the Commissioners in advance for review and are of a routine and non-controversial nature, they will be enacted by a single motion. Any Commissioner or the County Manager may remove an item from this Travel Request Consent Agenda if separate discussion is desired. Any item so removed shall be placed on the Trailing Agenda immediately following this Travel Request Consent Agenda or later, at a specific time or place on the Trailing Agenda.

**PRIOR**

- a. ALFREDO GUEVARA ATTENDED SUSTEEN TRAINING IN LOVINGTON, NM FROM JULY 18 THRU JULY 19, 2019.
- b. ERIC MORAN ATTENDED TRAINING IN LAS VEGAS, NV FROM JULY 21 THRU JULY 27, 2019.
- c. JARED ROSTRO AND ALFREDO GUEVARA ATTENDED AN INTERVIEW IN WICHITA FALLS, TX FROM JULY 25 THRU JULY 26, 2019.
- d. WILLIAM MARION ATTENDED TRAINING IN ALBUQUERQUE, NM FROM AUGUST 18 THRU AUGUST 23, 2019.
- e. JENNIFER ARMENDARIZ ATTENDED AN ACTIVE SHOOTER WORKSHOP IN SANTA FE, NM FROM AUGUST 22 THRU AUGUST 23, 2019.
- f. MARK CAGE AND WM. ROBERT SULLIVAN ATTENDED HIDTA INTEL, DTO, BUDGET AND EXECUTIVE BOARD MEETINGS IN ALBUQUERQUE, NM FROM SEPTEMBER 3 THRU SEPTEMBER 5, 2019.
- g. AMBER DUGAS AND ALEX DUCHENE ATTENDED CYFD PORTAL TRAINING IN ALBUQUERQUE, NM FROM SEPTEMBER 4 THRU SEPTEMBER 5, 2019.
- h. ROBERT SMITH ATTENDED AN AUTOPSY IN ALBUQUERQUE, NM FROM SEPTEMBER 8 THRU SEPTEMBER 9, 2019.
- i. ALEXANDER N. DUCHENE ATTENDED ADVANCED SWAT TRAINING IN FARMINGTON, NM FROM SEPTEMBER 8 THRU SEPTEMBER 13, 2019.
- j. GRACIE GONZALES ATTENDED GATHERING OF COUNTIES/NM TRUE IN ALBUQUERQUE, NM FROM SEPTEMBER 11 THRU SEPTEMBER 12, 2019.
- k. TERRA DOUGAN ATTENDED NM EDGE CLASSES IN ALBUQUERQUE, NM FROM SEPTEMBER 15 THRU SEPTEMBER 19, 2019.
- l. DEBRA HAMPTON ATTENDED LICENSE RENEWAL, CONTINUING EDUCATION TWO DAY TRAINING IN MESCALERO, NM FROM SEPTEMBER 25 THRU SEPTEMBER 27, 2019.
- m. TRAVIS OLBERT ATTENDED NFA YOUTH FIRESETTER INTERVENTION SPECIALIST IN ALBUQUERQUE, NM FROM OCTOBER 1 THRU OCTOBER 3, 2019.

## FUTURE

- n. CYNTHIA SHARIF AND CECILIA SALCIDO TO ATTEND MANDATORY DFA AND DWI AFFILIATE MEETING IN SANTA FE, NM FROM OCTOBER 9 THRU OCTOBER 10, 2019.
- o. BRYAN RAYROUX, MARLENA PELL, RHONDA BRYANT, AND TODD BANNISTER TO ATTEND NATIONAL CONFERENCE ON CORRECTIONAL HEALTH CARE IN FORT LAUDERDALE, FL FROM OCTOBER 13 THRU OCTOBER 17, 2019.
- p. LAUREN DALTON TO ATTEND NM EDGE CPO RE-CERTIFICATION CLASS IN ALBUQUERQUE, NM FROM OCTOBER 15 THRU OCTOBER 16, 2019.
- q. ROBERTA SMITH TO ATTEND NMC GRANT PILOT PROGRAM – THE GRANTS COLLECTIVE IN ALBUQUERQUE, NM FROM OCTOBER 17 THRU OCTOBER 18, 2019.
- r. DEBRA HAMPTON TO ATTEND LICENSE RENEWAL CONTINUING EDUCATION TWO DAY TRAINING IN LAS CRUCES, NM FROM NOVEMBER 6 THRU NOVEMBER 8, 2019.

Crockett moved, seconded by Carlson to approve the Travel Consent Agenda. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

**20. EMERGENCY BUSINESS:** None.

**21. LEGISLATIVE UPDATE:** None.

## **22. LEGISLATORS, ELECTED OFFICIALS AND COUNTY DEPARTMENT HEADS**

**COMMENTS/ANNOUNCEMENTS/UPDATES:** Ferguson stated the rates had been approved and the Treasurer would be sending tax bills soon. Stephens announced the Maintenance Manager position had been filled for three weeks. He had hired Steve Grulke, who had been with the County since 2015. He thanked the Commission for allowing him to create and fill the position. Hennington announced the new County website would launch tomorrow at 2:00 p.m. Smith stated HB6 had allowed Internet Sales GRT distribution of \$9M for counties. Eddy County would receive \$245K a year making it a new revenue source. Admin fees had changed from 3.25% to 3%. HB 470 had consolidated GRT (Environmental & Fire) for general use. An ordinance would have to be passed to use the funds other than designated. Brannon reminded everyone of the Open Enrollment period for Health, Dental and Vision. The blackout period ended that had been enacted during the PERA Smartsave change from Nationwide to VOYA. Supplemental life insurance enrollment would end October 30. Massingill updated progress at ECDC. He stated most items had been within budget. Recently, \$7K had been spent on new ovens, a dishwasher had been leased, and \$123K would be needed for Honeywell. Previously, \$40K had been approved for fencing. An A/C went down unexpectedly at a cost of \$31K. Hooper reminded a grant agreement through the state for the Complete Count had been approved previously. He stated \$69K had been awarded and Souder Miller had been hired. Russ Doss was working for them getting the



Complete Count committee together, having previously worked for the City of Hobbs on their last census.

**23. COUNTY MANAGER'S COMMENTS/ANNOUNCEMENTS/UPDATES:** Davis stated he had been with the County for a month and was meeting with elected officials and managers to gain insights. He felt there were opportunities for the County to enhance services and be proactive on all fronts. Davis appreciated the time allowing him to get up to speed. He would be asking for Commissioners' input and invited anyone to call if they had a need.

**24. COUNTY COMMISSIONERS' COMMENTS/ANNOUNCEMENTS/UPDATES:** Crockett thanked all at the EOC and the Sheriff for their work with the recent flooding events stating it was long, hard and challenging work. Wood recently had the flu, missing the last meeting. He was celebrating his 50-year anniversary. Henry was proud of the hard fight the kids were presenting in the games in the SE part of the state. He was disappointed in the lack of focus on laws by DC legislators. He congratulated Cage on representing Eddy County during his recent contacts with President Trump.

**25. EXECUTIVE SESSION:** The Board may go into Executive Session in accordance with the State of New Mexico Open Meetings Act, Section 10-15-1-H(2)(7) & (8) which authorizes the Board of County Commissioners to go into Executive Session to discuss:

- a. **LIMITED PERSONNEL MATTERS:**
  - i. **DISCUSSION ON COUNTY EXECUTIVE MANAGEMENT PERSONNEL – CAS TABOR.**
- b. **THREATENED OR PENDING LITIGATION:**
  - i. **OPIOIDS DISCUSSION – CAS TABOR.**
  - ii. **TAX AND REVENUE DISCUSSION – CAS TABOR.**
  - iii. **UPDATE ON FEMA ROAD REPAIRS – ROBERTA SMITH.**
- c. **REAL PROPERTY – ALLEN DAVIS**

At 7:47 p.m., McCutcheon moved, seconded by Crockett to go into closed session and to reconvene at 8:30 p.m. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

**26. RE-OPEN MEETING:** At 8:45 p.m., McCutcheon moved, seconded by Carlson to re-open the meeting and certified that the only items discussed were Limited Personnel Matters, Threatened or Pending Litigation and Real Property. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

**27. TAKE ACTION, IF ANY, ON ANY MATTER RELATING TO THE EXECUTIVE SESSION.**

- a. **LIMITED PERSONNEL MATTERS:**

i. **DISCUSSION ON COUNTY EXECUTIVE MANAGEMENT PERSONNEL – CAS TABOR.** Crockett moved, seconded by Wood to approve A-19-164, County Community Service and Administrative Services Director Employment Contract. Crockett amended the motion to add the Commission was offering the position to Wesley Hooper, seconded by Wood. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

b. **THREATENED OR PENDING LITIGATION:**

i. **OPIOIDS DISCUSSION – CAS TABOR.** No action taken.

ii. **TAX AND REVENUE DISCUSSION – CAS TABOR.** Carlson moved, seconded by Crockett to join in the lawsuit against NM Taxation & Revenue with other counties and cities concerning monies taken without authorization or discussion. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

iii. **UPDATE ON FEMA ROAD REPAIRS – ROBERTA SMITH.** No action taken.

c. **REAL PROPERTY – ALLEN DAVIS.** No action taken.

**28. ADJOURN:** At 8:48 p.m., Wood moved, seconded by Crockett to adjourn the meeting. Voting yes: Henry, Carlson, Wood, Crockett and McCutcheon. Passed 5-0.

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**COMMISSION CHAIRMAN**

**ATTEST:**

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**COUNTY CLERK**

\_\_\_\_\_  
**DATE**