

**EDDY COUNTY BOARD OF COMMISSIONERS
MINUTES OF A REGULAR MEETING
JUNE 15, 2021**

Be it remembered that the Eddy County Board of Commissioners held a regular meeting in the Eddy County Administration Complex-Room 211 on June 15, 2021 at 8:30 a.m. Davis called the meeting to order and led the Pledge of Allegiance and the Salute to the New Mexico State flag. Cage gave the invocation.

PRESENT:

STEVE MCCUTCHEON	CHAIR, DISTRICT 4
FRED BEARD	VICE-CHAIR, DISTRICT 3
ERNEST CARLSON	COMMISSIONER, DISTRICT 1
JON HENRY	COMMISSIONER, DISTRICT 2
SARAH CORDOVA	COMMISSIONER, DISTRICT 5
ALLEN DAVIS	COUNTY MANAGER
CAS TABOR	COUNTY ATTORNEY
DARLENE ROSPRIM	COUNTY CLERK
CARA COOKE	CHIEF DEPUTY CLERK
MARK CAGE	SHERIFF
LAURIE PRUITT	TREASURER
ANISIA CERNA	PROCUREMENT MANAGER
BILLY MASSINGILL	DETENTION WARDEN
GAY WEST	EXECUTIVE ADMIN ASSISTANT
ROXANN BRANNON	HR DIRECTOR
CAROL HENNINGTON	INFO SYSTEMS DIR
ANDREW MEDRANO	INFO SYSTEMS
KEN KEMP	INFO SYSTEMS
JERI STRONG	PIO/O&G LIAISON
JASON BURNS	PUBLIC WORKS DIRECTOR
JOSHUA MACK	FIRE SERVICE DIRECTOR/MARSHAL
BETSY BRADSHAW	ADMIN ASST FIRE SERVICES
BRIAN STEPHENS	M&O SUPERVISOR
CYNTHIA SHARIF	DWI COORDINATOR
STEPHANIE YBABEN	RED ROCKET MEDIA

Commissioner Beard was late due to an accident on the highway.

TIMED AGENDA

8:30 A.M.:

- 1. PUBLIC COMMENTS/ANNOUNCEMENTS. (THREE MINUTE TIME LIMIT PER PERSON) (WE REQUEST ALL COMMENTS BE RESPECTFUL AND COURTEOUS IN NATURE): None.**

2. **SERVICE AWARDS.**
 - A. **BOBBY FRANCO, DETENTION – 5 YEARS.**
 - B. **EDGAR ALEMAN, DETENTION – 5 YEARS.**

McCutcheon presented service awards to the Bobby Franco and Edgar Aleman both with 5 years at the Detention Facility.

SHORT BREAK FOR PICTURES.

TRAILING AGENDA:

1. **APPROVE:**
 - a. ***COMMISSION MEETING MINUTES FOR JUNE 1, 2021.** Carlson moved, seconded by Cordova to approve the Commission Minutes from the June 1, 2021 meeting. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0.
 - b. ***EXPENSE APPROVAL REPORT FOR MAY 2021.** Henry moved, seconded by Carlson to approve the May 2021 Expense Approval Report. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0. The May 2021 Expense Approval Report was recorded as Exhibit 1.b.
2. ***PAWS AND CLAWS HUMANE SOCIETY, INC. SPAY/NEUTER ASSISTANCE PROGRAM IMPLEMENTATION PLAN – ALLEN DAVIS.** Cordova moved, seconded by Henry to approve the Paws and Claws Humane Society, Inc. Spay/Neuter Assistance Program Implementation Plan. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0.
3. ***APPROVAL OF ELECTION RESULTS – JOSHUA MACK.** Carlson moved, seconded by Henry to approve the Volunteer Fire Officers' Election Results. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0. The Volunteer Fire Officers' Election Results were recorded as Exhibit 3.
4. ***FIRE EXCISE FUND TO PURCHASE UNIFORMS FOR ALL MEMBERS WITHIN ECFR – JOSHUA MACK.** Cordova moved, seconded by Carlson to approve the Excise Fund to Purchase Uniforms for all Members with ECFR. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0.
5. ***FIRE EXCISE FUND TO PURCHASE MULTIPLE POINT INSPECTION OF ALL EMERGENCY VEHICLES IN THE ECFR FLEET – JOSHUA MACK.** Carlson moved, seconded by Cordova to approve the purchase of a multiple point inspection of all emergency vehicles in the ECFR Fleet coming out of the Fire Excise Fund. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0.
6. ***APPROVE SAFETY NET CARE POOL CERTIFICATION OF PUBLIC FUNDS FOR FY2020/2021 – 4TH QUARTER – VERONICA PARRAS.** Henry moved, seconded by Carlson to approve Safety Net Care Pool Certification of Public

Funds for FY2020/2021 – 4th Quarter. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0. The Safety Net Care Pool Certification of Public Funds for FY2020/2021 – 4th Quarter was recorded as Exhibit 6.

7. ***APPROVE/DISAPPROVE ONE (1) INDIGENT BURIAL – VERONICA PARRAS.** Cordova moved, seconded by Henry to approve one indigent burial. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0.

8. ***RESOLUTION AND AGREEMENT CONSENT AGENDA:** Since all of the items listed below have been distributed to the Commissioners in advance for review and are of a routine and non-controversial nature, they will be enacted by a single motion. Any Commissioner or the County Manager may remove an item from this Resolution and Agreement Consent Agenda if separate discussion is desired. Any item so removed shall be placed on the Trailing Agenda immediately following the approval of this Resolution and Agreement Consent Agenda or later, at a specific time or place on the Trailing Agenda.

a. RESOLUTIONS:

- i. **R-21-59; RESOLUTION DESIGNATING THE LOCATION OF POLLING PLACES FOR ALL STATEWIDE ELECTIONS CONDUCTED IN 2022 AND 2023 – DARLENE ROSPRIM.**
- ii. **R-21-60; OPPOSING THE FEDERAL GOVERNMENT’S 30 X 30 PROGRAM – JERRY FANNING.**
- iii. **R-21-61; FTI CONSULTING’S MONTHLY REPORT FOR MAY 2021 – ALLEN DAVIS.**
- iv. **R-21-62; RESOLUTION AUTHORIZING THE 2021 NEW MEXICO CDBG APPLICATION FOR THE PARIS ST. SEWER PROJECT – STEVEN MCCROSKEY.**
- v. **R-21-63; INDIGENT MEDICAL/HOSPITAL CLAIMS REPORT – VERONICA PARRAS.**
- vi. **R-21-64; AMENDING A PORTION OF EDDY COUNTY RESOLUTION R-21-31 TO SUPPLEMENT AND REPLACE VALUES OF REAL PROPERTY CONTAINED IN THE ATTACHMENTS TO RESOLUTION R-21-31- CAS TABOR / ROBERTA SMITH.**
- vii. **R-21-65; EDDY COUNTY CONFLICT OF INTEREST POLICY – JESSICA STYGAR.**

b. AGREEMENTS:

- i. **A-21-73; CONTRACT WITH NANCY HUSSELMAN FOR DWI PREVENTION AND EDUCATION SERVICES – CYNTHIA SHARIF.**
- ii. **A-21-74; CONTRACT WITH EDWARD SANCHEZ FOR DWI PREVENTION AND CLINICAL SERVICES – CYNTHIA SHARIF.**
- iii. **A-21-75; CONTRACT WITH FRANK MAGOURILOS FOR DWI PREVENTION PROGRAM OVERSIGHT AND EVALUATION – CYNTHIA SHARIF.**

- iv. A-21-76; CONTRACT WITH DR. VAN WARREN FOR AURICULAR DETOXIFICATION SUPERVISION – CYNTHIA SHARIF.
- v. A-21-77; CONTRACT WITH PHYLLIS LUNA FOR CLINICAL ASSESSMENT – CYNTHIA SHARIF.
- vi. A-21-78; MEMORANDUM OF AGREEMENT WITH THE CITY OF ARTESIA FOR DWI OFFENDER TRACKING SERVICES – CYNTHIA SHARIF.
- vii. A-21-79; MEMORANDUM OF AGREEMENT WITH THE CITY OF CARLSBAD FOR DWI OFFENDER TRACKING SERVICES – CYNTHIA SHARIF.
- viii. A-21-80; MEMORANDUM OF AGREEMENT BETWEEN THE EDDY COUNTY DWI PROGRAM AND THE EDDY COUNTY DETENTION CENTER ALTERNATIVE SENTENCING UNIT – CYNTHIA SHARIF.
- ix. A-21-83; MARKETING SERVICES BY RED ROCKET MEDIA – CAROL HENNINGTON.
- x. A-21-84; AMBITIONS TECHNOLOGY GROUP HYBRID BACKUP, DISASTER RECOVERY, AND BUSINESS CONTINUITY – CAROL HENNINGTON.
- xi. A-21-90; AMENDING AGREEMENT A-21-51; BETWEEN EDDY COUNTY, THE CITY OF CARLSBAD, AND STRATEGIES 360 TO CONDUCT A SURVEY TO DEVELOP A COMMUNICATION CAMPAIGN FOR EDDY COUNTY AND THE CITY OF CARLSBAD – ALLEN DAVIS.
- xii. A-21-91; INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF LOVING AND COUNTY OF EDDY FOR FIRE PROTECTION AND EMS SERVICES – JOSHUA MACK.

Carlson moved, seconded by Henry to approve the Resolution and Agreement Consent Agenda as presented. Voting yes: Carlson, Cordova, Henry and McCutcheon. Passed 4-0. R-21-59 through R-21-65 were recorded as Exhibits 8.a.i. through 8.a.vii., respectively. A-21-73 through A-21-80, A-21-83, A-21-84, A-21-90 and A-21-91 were recorded as Exhibits 8.b.i through 8.b.xii, respectively.

- 9. DEPARTMENT UPDATES:** Strong reported the County would have a booth at the Farmers Market on the 3rd Thursday of each month. The HR Department would be accepting applications for available jobs and the Fire Services would also have representation there. Strong handed out a flyer with t-shirts designed replicating the County signs placed throughout the County. Davis stated the Covid Clinic on Monday vaccinated 297 residents. He stated the numbers for Eddy County he last checked were 42.5% receiving their first vaccine and 35% receiving their second. The state shows to have 59.9% vaccinated. Burns stated the Public Works Department had almost completed all projects started this fiscal year. He also reported they had broken ground on the West Loop Road at Hidalgo Road. Mack thanked the Permian Basin Road Coalition for the donations made to his department. He also reported the Tunnels to Towers exhibit had a great turnout in Artesia and they hoped to have them back next

year and possibly include Carlsbad in the tour. Brannon stated they would be participating in the MTD job fair scheduled for this weekend.

10. LEGISLATIVE UPDATES: None.

11. *TRAVEL REQUEST CONSENT AGENDA: Since all of the items listed below have been distributed to the Commissioners in advance for review and are of a routine and non-controversial nature, they will be enacted by a single motion. Any Commissioner or the County Manager may remove an item from this Travel Request Consent Agenda if separate discussion is desired. Any item so removed shall be placed on the Trailing Agenda immediately following this Travel Request Consent Agenda or later, at a specific time or place on the Trailing Agenda.

PRIOR:

A. RAYMOND WISSIUP ATTENDED GLOCK ARMORER TRAINING FROM MAY 17 THRU MAY 18, 2021 IN WICHITA FALLS, TX.

FUTURE:

B. SUSAN CROCKETT TO ATTEND 2021 NATIONAL CLEANUP WORKSHOP – ENERGY COMMUNITIES ALLIANCE (ECA) FROM SEPTEMBER 6 THRU SEPTEMBER 11, 2021 IN WASHINGTON, DC.

Cordova moved, seconded by Henry to approve the Travel Request Consent Agenda. Voting yes: Beard, Carlson, Cordova, Henry and McCutcheon. Passed 5-0.

12. EMERGENCY BUSINESS. None.

13. LEGISLATORS AND ELECTED OFFICIALS' COMMENTS/ANNOUNCEMENTS/UPDATES: Cage reported he would be attending the NMC Board meeting and would give a report at the next meeting.

14. COUNTY MANAGER'S COMMENTS/ANNOUNCEMENTS/UPDATES: Davis encouraged all to stay hydrated as the temperatures were extreme. He stated Smith and Stygar were busy doing inventory of the County assets. He also wanted to thank all the departments and was becoming more apparent of how much the departments were dependent on each other. Davis stated the County was well recognized by the customer feedback received.

15. COUNTY COMMISSIONERS' COMMENTS/ANNOUNCEMENTS/UPDATES: Cordova stated the flyer sent out by the County Safety Officer Powell had good information regarding the extreme heat and procedures to treat issues that were related. She and Commissioner Henry encouraged all to be safe in the heat. Carlson stated he and Hooper had visited several areas reporting on the Arrowhead Study. Most were very receptive. Beard stated he was late due to an accident. He stated he felt more should be done regarding the 30/30 issue. He thought more advertising along the Rio Grande corridor would be helpful to educate citizens and suggested using Lodger's Tax monies. Carlson stated an

insert in the Sunday Albuquerque Journal might be a good source of advertising. Davis stated they were currently working with an agency to reach out with a campaign message of all Eddy County offered. McCutcheon stated he appreciated the effort Fire Services had shown being pro-active vs. reactive. It was a step in the right direction. Davis stated the Governor had issued an Executive Order regarding fireworks and suggested the Municipalities and Local Governments place restrictions. Carlson stated he would be celebrating the birth of our Nation. Mack stated for the last four years the County had been in a drought but had not implemented any restrictions. They would promote safety which had worked in the past.

16. EXECUTIVE SESSION: None.

17. *ADJOURN. At 9:10 a.m., Carlson moved, seconded by Cordova to adjourn. Voting yes: Beard, Carlson, Cordova, Henry and McCutcheon. Passed 5-0.

~Asterisk denotes vote is required~

EDDY COUNTY BOARD OF COMMISSIONERS

CHAIR

ATTEST: _____

DATE: _____