

**EDDY COUNTY BOARD OF COMMISSIONERS
MINUTES OF A REGULAR MEETING
JULY 19, 2022**

Be it remembered that the Eddy County Board of Commissioners held a regular meeting in the Eddy County Administration Complex-Room 211 on July 19, 2022 at 8:30 a.m. Davis called the meeting to order and led the Pledge of Allegiance and the Salute to the New Mexico State flag. Brannon gave the invocation.

PRESENT:

STEVE MCCUTCHEON
FRED BEARD
JON HENRY
SARAH CORDOVA
ALLEN DAVIS
WES HOOPER
CAS TABOR
DARLENE ROSPRIM
CARA COOKE
MARK CAGE
KIMBERLY BALLARD
GEMMA FERGUSON
ROBERTA SMITH
BILLY MASSINGILL
ADRIENNE JONES
ROXANN BRANNON
CAROL HENNINGTON
ROLAND RODRIGUEZ
ROSE R MUNOZ
JERI STRONG
STEVE MCCROSKEY
JASON BURNS
JOSHUA MACK
JAROD ZUNIGA
CYNTHIA SHARIF
STEPHANIE YBABEN

CHAIR, DISTRICT 4
VICE-CHAIR, DISTRICT 3
COMMISSIONER, DISTRICT 2
COMMISSIONER, DISTRICT 5
COUNTY MANAGER
COMMUNITY/ADMIN SRVCS DIR
COUNTY ATTORNEY
COUNTY CLERK
CHIEF DEPUTY CLERK
SHERIFF
ADMIN ASSISTANT SHERIFF
COUNTY ASSESSOR
FINANCE DIRECTOR
DETENTION WARDEN
EXEC ADMIN ASSISTANT
HR DIRECTOR
IT DIRECTOR
IT SPECIALIST III
IT SPECIALIST II
PUBLIC INFO COORDINATOR
COUNTY PLANNER
PUBLIC WORKS DIRECTOR
FIRE SERVICE DIRECTOR/MARSHAL
DEPUTY FIRE MARSHAL/FIRE SV DIR
DWI COORDINATOR
RED ROCKET MEDIA

ABSENT:

ERNEST CARLSON

COMMISSIONER, DISTRICT 1

TIMED AGENDA

8:30 A.M.:

1. **PUBLIC COMMENTS/ANNOUNCEMENTS.** ***(THREE MINUTE TIME LIMIT PER PERSON) (WE REQUEST ALL COMMENTS BE RESPECTFUL AND COURTEOUS IN NATURE).*** None.
2. **SERVICE AWARDS.**
 - a. **MICHAEL INGRAM, ECDC – 20 YEARS**
 - b. **DEEDRA MORSE, MAPPER – 20 YEARS**
 - c. **DELORES MONTES, DETENTION RECORDS/ME – 5 YEARS**
 - d. **MICHELE BARRERA, MVD CLERK – 5 YEARS**

Service awards were presented to the employees for their years of service to Eddy County.

SHORT BREAK FOR PICTURES.

3. **IFB/RFP/BID AWARDS:**
 - a. ***IFB 22-04 EDDY COUNTY SOUTHEAST LOOP – PHASE II – ANISIA CERNA.** Staff recommended awarding IFB 22-04 to Constructor's Inc as low bidder. *** moved, seconded by *** to award IFB 22-04 as recommended. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0. IFB 22-04 was recorded as Timed Agenda Exhibit 3.a.

TRAILING AGENDA:

1. **APPROVE:**
 - a. ***COMMISSION MEETING MINUTES FOR JUNE 21, 2022.** ***moved, seconded by *** to approve the Commission Meeting Minutes for June 21, 2022. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0.
 - b. ***COMMISSION MEETING MINUTES FOR JULY 5, 2022.** ***moved, seconded by *** to approve the Commission Meeting Minutes for July 5, 2022. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0.
 - c. ***EXPENSE APPROVAL REPORT FOR JUNE 2022.** ***moved, seconded by *** to approve the Expense Approval Report for June, 2022. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0. The Expense Approval Report for June 2022 was recorded as Exhibit 1.c.
2. ***RECLASSIFICATION OF DIVISION CHIEF OF EMS TO DIVISION CHIEF OF ADMINISTRATION – JOSHUA MACK.** ***moved, seconded by *** to

approve the Reclassification of Division Chief of EMS to Division Chief of Administration. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0. The specifications for the reclassification was recorded as Exhibit 2.

3. ***REVISION OF JOB SPECS FOR LANDFILL ASSISTANT MANAGER – JASON BURNS.** ***moved, seconded by *** to approve the Revision of Job Specs for Landfill Assistant Manager. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0. The revision of job specs was recorded as Exhibit 3.
4. ***BUDGET ADJUSTMENT FOR ARTESIA INDUSTRIAL PARK – JASON BURNS.** ***moved, seconded by *** to approve the Budget Adjustment for Artesia Industrial Park. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0. The budget adjustment was recorded as Exhibit 4.
5. ***APPROVE/DISAPPROVE – TWO (2) INDIGENT BURIALS – VERONICA PARRAS.** . ***moved, seconded by *** to approve two Indigent Burials. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0.
6. ***INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) PRIORITIZATION FY 2024-2028 – STEVEN MCCROSKEY.** ***moved, seconded by *** to approve the Infrastructure Capital Improvement Plant (ICIP) Prioritization FY2024-2028. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0.
7. ***RESOLUTION AND AGREEMENT CONSENT AGENDA:** Since all of the items listed below have been distributed to the Commissioners in advance for review and are of a routine and non-controversial nature, they will be enacted by a single motion. Any Commissioner or the County Manager may remove an item from this Resolution and Agreement Consent Agenda if separate discussion is desired. Any item so removed shall be placed on the Trailing Agenda immediately following the approval of this Resolution and Agreement Consent Agenda or later, at a specific time or place on the Trailing Agenda.
 - a. **RESOLUTIONS:**
 - i. **R-22-63; PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) – (COMPANION TO AGREEMENT A-22-152; LOCAL GOVERNMENT ROAD FUND COOPERATIVE AGREEMENT) – JASON BURNS.**
 - ii. **R-22-67; INDIGENT MEDICAL/HOSPITAL CLAIMS REPORT – VERONICA PARRAS.**
 - iii. **R-22-68; ICIP PRIORITIZATION FY 2024-2028 – STEVEN MCCROSKEY.**

b. AGREEMENTS:

- i. A-22-152; NMDOT LOCAL GOVERNMENT ROAD FUND COOPERATIVE AGREEMENT (LGRF) – (COMPANION TO RESOLUTION R-22-63; PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION) – JASON BURNS.
- ii. A-22-154; LAW ENFORCEMENT IN CONSTRUCTION ZONE PROJECT CN2102163 (MALAGA TO LOVING / MP17 TO MP23) – MARK CAGE.
- iii. A-22-155; LAW ENFORCEMENT IN CONSTRUCTION ZONE PROJECT CN2102164 (BLACK RIVER BRIDGE / MP15-MP18) – MARK CAGE.
- iv. A-22-156; CPS HR CONSULTING EXTENDED USE SUPPLEMENT TO AGREEMENT A-22-111; TEST RENTAL AND USE AGREEMENT FOR EDDY COUNTY FIRE AND RESCUE – JOSHUA MACK.
- v. A-22-157; BETWEEN EDDY COUNTY AND STRATEGIES 360 (S360) FOR PROFESSIONAL SERVICES – ALLEN DAVIS.

*** moved, seconded by *** to approve the Resolution and Agreement Consent Agenda. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0. R-22-63, R-22-67 and R-22-68 were recorded as Exhibits 7.a.i., 7.a.ii. and 7.a.iii., respectively. A-22-152 and A-22-154 through A-22-157 were recorded as Exhibits 7.b.i. through 7.b.v., respectively.

8. ELECTED OFFICIAL/DEPARTMENT UPDATES.

9. LEGISLATIVE UPDATES.

10. *TRAVEL REQUEST CONSENT AGENDA: Since all of the items listed below have been distributed to the Commissioners in advance for review and are of a routine and non-controversial nature, they will be enacted by a single motion. Any Commissioner or the County Manager may remove an item from this Travel Request Consent Agenda if separate discussion is desired. Any item so removed shall be placed on the Trailing Agenda immediately following this Travel Request Consent Agenda or later, at a specific time or place on the Trailing Agenda.

PRIOR:

- a. JAMES LARA TO ATTEND THE RED DOT PISTOL INSTRUCTOR COURSE AS PRESENTED BY THE TEXAS TACTICAL POLICE OFFICERS ASSOCIATION (TTPOA) IN ROCKWALL, TX FROM JUNE 20 THROUGH JUNE 22, 2022.
- b. MARK CAGE TO ATTEND THE NATIONAL SHERIFF'S ASSOCIATION CONFERENCE IN KANSAS CITY, MO FROM JUNE 24 THROUGH JULY 1, 2022.

- c. ERIC THRELKELD TO ATTEND THE 2022 IAPRO TRAINING IN DENVER, CO FROM JUNE 26 THROUGH JUNE 29, 2022.
- d. AMY DUGAS TO ATTEND THE 2022 IAPRO TRAINING IN DENVER, CO FROM JUNE 26 THROUGH JUNE 30, 2022.

FUTURE:

- a. JAROD ZUNIGA TO ATTEND THE NATIONAL FIRE ACADEMY COURSE “FIRE INSPECTION PRINCIPLES I (R0390)” AT THE FEDERAL EMERGENCY MANAGEMENT AGENCY NATIONAL EMERGENCY TRAINING CENTER IN EMMITSBURG, MD FROM AUGUST 13 THROUGH AUGUST 20, 2022.
- b. JAMES LARA TO ATTEND THE LESS LETHAL ICP INSTRUCTOR TRAINING AS PRESENTED BY DEFENSE TECHNOLOGY, LLC IN PARTNERSHIP WITH THE TEXAS TACTICAL POLICE OFFICERS ASSOCIATION (TTPOA) IN FORT WORTH, TX FROM SEPTEMBER 5 THROUGH SEPTEMBER 9, 2022.
- c. JAMES LARA AND TYLER KNIGHT TO ATTEND THE AT-SCENE TRAFFIC CRASH/TRAFFIC HOMICIDE INVESTIGATION IN STILLWATER, OK FROM SEPTEMBER 25 THROUGH SEPTEMBER 30, 2022.
- d. JAMES LARA AND TYLER KNIGHT TO ATTEND THE AT-SCENE TRAFFIC CRASH/TRAFFIC HOMICIDE INVESTIGATION IN STILLWATER, OK FROM OCTOBER 2 THROUGH OCTOBER 7, 2022.

*** moved, seconded by *** to approve the Travel Request Agreement Consent Agenda. Voting yes: Cordova, Henry, McCutcheon and Beard. Passed 4-0.

11. EMERGENCY BUSINESS. None.

12. LEGISLATORS & ELECTED OFFICIALS’ COMMENTS/ANNOUNCEMENTS /UPDATES.

13. COUNTY MANAGER’S COMMENTS/ANNOUNCEMENTS/UPDATES.

14. COUNTY COMMISSIONERS’ COMMENTS/ANNOUNCEMENTS/UPDATES.

15. EXECUTIVE SESSION: None.

~Asterisk denotes vote is required~

Steven McCutcheon, Chairman

Eddy County Clerk, Darlene Rosprim

Date