

**EDDY COUNTY BOARD OF COMMISSIONERS
MINUTES OF A SPECIAL MEETING
JULY 29, 2022**

Be it remembered that the Eddy County Board of Commissioners held a special meeting in the Eddy County Administration Complex-Room 211 on July 29, 2022 at 8:30 a.m. Davis called the meeting to order and led the Pledge of Allegiance and the Salute to the New Mexico State flag. McCutcheon gave the invocation.

PRESENT:

STEVE MCCUTCHEON
FRED BEARD
SARAH CORDOVA
ALLEN DAVIS
CAS TABOR
CARA COOKE
ROBERTA SMITH
JESSICA STYGAR
BILLY MASSINGILL
ADRIENNE JONES
CAROL HENNINGTON
MIKE SMITH
LAURA WHALEY

CHAIR, DISTRICT 4
VICE-CHAIR, DISTRICT 3
COMMISSIONER, DISTRICT 5
COUNTY MANAGER
COUNTY ATTORNEY
CHIEF DEPUTY CLERK
FINANCE DIRECTOR
ASSISTANCE FINANCE DIRECTOR
DETENTION WARDEN
EXEC ADMIN ASSISTANT
IT DIRECTOR
CARLSBAD CURRENT ARGUS
RED ROCKET MEDIA

ABSENT:

ERNEST CARLSON
JON HENRY

COMMISSIONER, DISTRICT 1
COMMISSIONER, DISTRICT 2

TIMED AGENDA

8:30 A.M.:

1. **OPEN SPECIAL COMMISSION MEETING – COMMISSION CHAIRMAN STEVEN MCCUTCHEON.** The Special Commission Meeting opened at 8:30 a.m.
2. **PUBLIC COMMENTS/ANNOUNCEMENTS. (THREE MINUTE TIME LIMIT PER PERSON) (WE REQUEST ALL COMMENTS BE RESPECTFUL AND COURTEOUS IN NATURE)** None.
3. **TREASURER’S REPORT FOR JUNE 2022 – LAURIE PRUITT – FYI ONLY.** The June 2022 Treasurer’s Report was recorded as Exhibit 3.

4. ***JUNE 2022 REVENUE REPORT – ROBERTA SMITH.** Smith stated the June GRT collected was \$3.9M. The Fiscal Year total was over \$16.7M, a 110% increase over the previous year’s amount. Oil and Gas revenue collected was \$8.8M. Beard moved, seconded by Cordova, to approve the June 2022 Revenue Report. Voting yes: Cordova, McCutcheon and Beard. Passed 3-0. The June 2022 Revenue Report was recorded as Exhibit 4.

5. ***R-22-64; FY 2021-2022 YEAR-END BUDGET ADJUSTMENTS – ROBERTA SMITH.** Smith stated the adjustments were of a routine nature for the end of a fiscal year with the majority being truing of grant funds, etc. Cordova moved, seconded by Beard, to approve R-22-64, FY 2021-2022 Year-End Budget Adjustments. Voting yes: Cordova, McCutcheon and Beard. Passed 3-0. R-22-64 was recorded as Exhibit 5.

6. ***BUDGET VS. ACTUAL – JUNE REVENUE AND EXPENSES – ROBERTA SMITH.** Smith stated June revenues collected were \$212.65M with expenses of \$141.5M. The General Fund revenue was \$140M with expenses of \$64M. Due to delay in services and resources, staff vacancies and other economic activity factors, 19% had been left un-expensed. Beard moved, seconded by Cordova, to approve the Budget v. Actual June Revenue and Expenses. Voting yes: Cordova, McCutcheon and Beard. Passed 3-0. The Budget v. Actual June Revenue and Expenses Report was recorded as Exhibit 6.

7. ***FY 2021-2022 4TH QUARTER LODGER’S TAX REPORT – ROBERTA SMITH.** Smith stated the fiscal year started off with a balance of \$276K cash and ended with \$223K cash balance. Fourth quarter revenues collected were \$37K and expenses were \$33K, bringing the FY total collected to 108K with \$161K being expended. Cordova moved, seconded by Beard, to approve the FY 2021-2022 4th Quarter Lodger’s Tax Report. Voting yes: Cordova, McCutcheon and Beard. Passed 3-0. The FY 2021-2022 4th Quarter Lodger’s Tax Report was recorded as Exhibit 7.

8. ***R-22-65; FY 2021-2022 DFA 4TH QUARTERLY REPORT – ROBERTA SMITH.** Smith stated the County was over about \$6.9M in property taxes with \$16M having been budgeted and \$24M collected. Davis added that valuations had increased this past year. DFA allowed only three-quarters of the prior years’ receipts to be budgeted for the following FY. Smith pointed out that the General Fund balance began the FY with \$64M and ended with \$134M. The Road Fund ended with a surplus of \$3M. FEMA funds spent were \$16M with about \$2M being carried over due to equipment not yet received. Beard moved, seconded by Cordova, to approve R-22-65, FY 2021-2022 DFA 4th Quarterly Report. Voting yes: Cordova,

McCutcheon and Beard. Passed 3-0. R-22-65, FY2021-2022 DFA 4th Quarterly Report was recorded as Exhibit 8.

9. ***R-22-66; FY 2022-2023 FINAL BUDGET APPROVAL – ROBERTA SMITH.** Smith noted the Interim Budget had been approved in May. She stated the only change noted in the Final Budget was \$93.91 being carried over on the LEPF, Law Enforcement Protection Fund. Recapping the 2022-2023 budget, the total expense budget was \$158M with the County total revenues budgeted at \$142.9M. She stated a balanced budget for General Fund of \$91.8M was being submitted. She noted the County would have 23 new positions, 15 reclassifications, with step increases and longevity pay included, adding there would be 27 pay periods this year. Oil and Gas production had been increased in the budget along with an increase in the GRT fund. Cordova moved, seconded by Beard, to approve R-22-66, FY 2022-2023 Final Budget. Voting yes: Cordova, McCutcheon and Beard. Passed 3-0. R-22-66; FY-2022-2023 Final Budget was recorded as Exhibit 9.

The Special Meeting concluded at 8:56 a.m.

~Asterisks denote vote is required~

Steven McCutcheon, Chairman

Eddy County Clerk, Darlene Rosprim

Date