

AGENDA REQUEST



Department Submitting: Finance/Procurement

Department Head Approval (Initials): ARD for RS

Contact Person: Roberta Smith

Phone: 575-887-4820

Agenda Date Of: March 16, 2021

Agreement or Resolution #: RFP 21-03 Economic Development Services

Agenda Item Title: RFP 21-03 Economic Development Services

Brief Description/Background: RFP 21-03 was solicited as a multi-vendor award on February 01, 2021. Two proposals were received by:

Carlsbad Department of Development and Artesia Chamber of Commerce

Evaluations of the proposals were done by a committee to ensure responsiveness and suitability. The proposals were determined qualified and acceptable. Staff recommends the multi-award of RFP 21-03 to the Carlsbad Department of Development and Artesia Chamber of Commerce

Financial Impact (Revenue & Expense): Budgeted

1000-101-53790-6XXXXX : Not To Exceed \$175,000 Annually (Total)

Board Action Requested			
No Action, FYI Only		Make/Pass Motion	X
Approve Resolution		Adopt Ordinance	
Discussion / Direction		Approve and Sign Letter	
Other			
Approve and Sign Agreement		Reviewed By County Attorney	Yes No X
County Manager Approval	YES	Initials: <u>ARD</u>	Date: <u>03/09/2021</u>

EDDY COUNTY
RFP EVALUATION TOTALS
RFP # 21-03
ECONOMIC DEVELOPMENT SERVICES

FACTOR	TOTAL POSSIBLE POINTS	OVERAL TOTAL POSSIBLE POINTS (x 5 Evaluators)	Carlsbad Department of Development	Artesia Chamber of Commerce
Technical Competence, Capacity and Capability	30	150	145	137
Past Record of Performance	20	100	95	84
Approach to Providing Services	20	100	94	89
Fee Schedule	15	75	65	60
Familiarity with Project Area	10	50	46	44
Approach to Communicating with Eddy County	5	25	24	22
Total Possible Points	100	500	469	436
			Averaged Score	Averaged Score
			29	27.4
			19	16.8
			18.8	17.8
			13	12
			9.2	8.8
			4.8	4.4
			93.8	87.2