

## AGENDA REQUEST



**Department Submitting:** Finance/Procurement

**Department Head Approval (Initials):** \_\_\_\_\_

**Contact Person:** Anisia Cerna

**Phone:** 575-887-4820

**Agenda Date Of:** June 1, 2021

**Agreement or Resolution #: RFP 21-04 Detention Center Meal Services**

**Agenda Item Title:** RFP 21-04 Detention Center Meal Services

**Brief Description/Background:** RFP 21-04 was solicited on April 19, 2021. Proposals were received by Trinity Group Services and Summit.

Evaluations of the proposals were done by a committee to ensure responsiveness and suitability. Both proposals were determined qualified and acceptable. Staff recommends the award of RFP 21-04 to Trinity Group Services.

**Financial Impact (Revenue & Expense):** Budgeted

Fund: 2400-600-53960-70010 - Food Services

Board Action Requested			
No Action, FYI Only		Make/Pass Motion	X
Approve Resolution		Adopt Ordinance	
Discussion / Direction		Approve and Sign Letter	
Other			
Approve and Sign Agreement		Reviewed By County Attorney	Yes No X
County Manager Approval		Initials:	Date:

**EDDY COUNTY**  
**RFP EVALUATION TOTALS**  
**RFP # 21-04**  
**DETENTION CENTER MEAL SERVICES**

FACTOR	TOTAL POSSIBLE POINTS	OVERAL TOTAL POSSIBLE POINTS (x 5 Evaluators)	Summit	Trinity
Program and Implementation Plan	30	150	107	127
Organizational Experience	15	75	72	75
References	15	75	75	75
Cost	30	150	109	126
Litigation History	10	50	50	50
<b>Total Possible Points</b>	<b>100</b>	<b>500</b>	<b>413</b>	<b>453</b>
			<b>Averaged Score</b>	<b>Averaged Score</b>
			21.4	25.4
			14.4	15
			15	15
			21.8	25.2
			10	10