

AGENDA REQUEST



Department Submitting: Finance/Procurement

Department Head Approval (Initials): _____

Contact Person: Anisia Cerna

Phone: 575-887-4820

Agenda Date Of: September 7, 2021

Agreement or Resolution #: IFB 21-10

Agenda Item Title: IFB 21-10 Demographic Analysis and Census Mapping Services

Brief Description/Background: IFB 21-10 for Demographic Analysis and Census Mapping Services was Solicited on August 13, 2021 and sealed Bids were opened on August 25, 2021. The County received one Bid from New Mexico Demographic Research.

There are two clarifications needed before staff can recommend award. The first is on the bid form regarding additional costs. The SOW and deliverables will need to be met under the lump sum amount before additional costs will be allowed. The second clarification is on the bid form regarding compliance with regulatory agencies. The vendor answered "No" to all questions with no explanations.

Financial Impact (Revenue & Expense): Will Need Budget Adjustment

1000-100-53790-00000 "Professional Services" - \$22,000.00

Board Action Requested			
No Action, FYI Only		Make/Pass Motion	X
Approve Resolution		Adopt Ordinance	
Discussion / Direction		Approve and Sign Letter	
Other			
Approve and Sign Agreement		Reviewed By County Attorney	Yes No
County Manager Approval		Initials:	Date:

Sign In & Tabulation Sheet

IFB 21-10 Demographic Analysis and Census Mapping Services

Name	Company	Contact Information
Alicia Cerina	Eddy County	acerina@co.eddy.nm.us
Roberta Smith	Eddy County	roberta@co.eddy.nm.us
Darlene Rosprim	Eddy County	darlene@co.eddy.nm.us
Rod Adair	NM DR	admin@nmdgr.com

Bidder	Bid Amount
New Mexico Demographic Research	\$ 22,000.00