

AGENDA REQUEST



Department Submitting: Finance

Department Head Approval (Initials): _____

Contact Person: Anisia Cerna

Phone: 575-887-9511 ext 2501

Agenda Date Of: June 7, 2022

Agreement or Resolution #: RFP 22-02

Agenda Item Title: RFP 22-02 Inmate Commissary for Detention Facility

Brief Description/Background: RFP 22-02 was solicited on April 14, 2022 and Evaluation of the proposals began on May 12, 2022. We received proposals from 2 (two) vendors, Keefe Commissary Network and Tiger Correctional Services. Based on the scores by the evaluation committee, it is our recommendation to award the contract to Keefe Commissary Network. This award will be a 1 (one) year contract with the option for this contract to auto renew up to 3 (three) times for a total of 4 (four) years. Contract will renew automatically unless revoked by Eddy County approved personnel.

Financial Impact (Revenue & Expense):

Detention Concessions Fund 2401-600-52200-00000

Board Action Requested			
No Action, FYI Only		Make/Pass Motion	X
Approve Resolution		Adopt Ordinance	
Discussion / Direction		Approve and Sign Letter	
Other			
Approve and Sign Agreement		Reviewed By County Attorney	Yes No
County Manager Approval		Initials:	Date:



Scoring Summary

Active Submissions

Supplier	Total	Contractor Related Experience	Qualification of Contractor	Proposal Price	Work as Outlined
	/ 1,000.00 pts	/ 200 pts	/ 200 pts	/ 350 pts	/ 250 pts
Keefe Commissary Network	886 pts	182 pts	184 pts	306 pts	214 pts
Tiger Correctional Services	661 pts	154 pts	151 pts	220 pts	136 pts