

# AGENDA REQUEST



**Department Submitting:** Finance

**Department Head Approval (Initials):** \_\_\_\_\_

**Contact Person:** Anisia Cerna

**Phone:** 575-887-9511 ext 2501

**Agenda Date Of:** June 21, 2022

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**Agreement or Resolution #: RFP 22-04**

**Agenda Item Title:** RFP 22-04 On-Call General Architecture Services

**Brief Description/Background:** RFP 22-04 was solicited on May 10, 2022 and Evaluation of the proposals began on June 6, 2022. We received proposals from 9 (Nine) vendors, all were deemed responsive. Based on the scores by the evaluation committee, award recommendations are being made for multiple vendors. Staff is recommending award go to Huitt-Zollars, Molzen Corbin, Studio Southwest, and MRWM Landscape Architects. This award will be a 1 (one) year contract with the option for this contract to auto renew up to 3 (three) times for a total of 4 (four) years. Contract will renew automatically unless revoked by Eddy County approved personnel.

**Financial Impact (Revenue & Expense):**

GL- TBD

Board Action Requested			
No Action, FYI Only		Make/Pass Motion	<b>X</b>
Approve Resolution		Adopt Ordinance	
Discussion / Direction		Approve and Sign Letter	
Other			
Approve and Sign Agreement		Reviewed By County Attorney	Yes No
County Manager Approval		Initials:	Date:

*(Handwritten signature)*

EDDY COUNTY  
RFP EVALUATION TOTALS  
RFP # 22-04  
On-Call General Architecture Services

FACTOR	TOTAL POSSIBLE POINTS	OVERAL TOTAL POSSIBLE POINTS (x 3 Evaluators)	Mitchel and Cruise Architecture	Nine D degrees	Studio D Architects	MRWM	McClain + YU	Studio Southwest	Hutt-Zollars	Molzen Corbin	ASA
Specialized Design and Technical Competence	200	600	455	500	525	450	530	555	570	565	525
Capacity and Capability	350	1050	600	715	720	720	750	910	970	910	820
Past Record of Performance	250	750	530	585	640	615	555	610	695	600	625
Work to be done in New Mexico	100	300	300	300	300	300	300	300	290	300	290
Current Volume of Work with the Contracting Agency	100	300	300	300	300	300	300	300	190	300	300
<b>Total Possible Points</b>	<b>1000</b>	<b>3000</b>	<b>2185</b>	<b>2400</b>	<b>2485</b>	<b>2385</b>	<b>2435</b>	<b>2675</b>	<b>2715</b>	<b>2675</b>	<b>2560</b>
			Averaged Score	Averaged Score	Averaged Score	Averaged Score	Averaged Score	Averaged Score	Averaged Score	Averaged Score	Averaged Score
			151.6666667	166.6666667	175	150	176.6666667	185	190	188.3333333	175
			200	238.3333333	240	240	250	303.3333333	323.3333333	303.3333333	273.3333333
			176.6666667	195	213.3333333	205	185	203.3333333	231.6666667	200	208.3333333
			100	100	100	100	100	100	96.6666667	100	96.6666667
			100	100	100	100	100	100	63.3333333	100	100