

AGENDA REQUEST



Department Submitting: Finance

Department Head Approval (Initials): _____

Contact Person: Anisia Cerna

Phone: 575-887-9511 ext 2501

Agenda Date Of: December 6, 2022

Agreement or Resolution #: RFP 22-12 HVAC Services

Agenda Item Title: RFP 22-12 HVAC Services

Brief Description/Background: RFP 22-12 HVAC Services was solicited on October 20, 2022 and Evaluation of the proposals began on November 16, 2022. We received 4 (four) proposals from Honeywell, Donner Plumbing and Heating, Advantage Heating and Cooling and TRANE, all were deemed responsive. Staff is recommending award go to all four vendors; as a multi-source award. This award will be a 1 (one) year contract with the option for this contract to auto renew up to 3 (three) times for a total of 4 (four) years. Contract will renew automatically unless revoked by Eddy County approved personnel.

Financial Impact (Revenue & Expense):

1000-400-5XXXX-XXXXX– Multiple GLs

Board Action Requested			
No Action, FYI Only		Make/Pass Motion	X
Approve Resolution		Adopt Ordinance	
Discussion / Direction		Approve and Sign Letter	
Other			
Approve and Sign Agreement		Reviewed By County Attorney	Yes No
County Manager Approval		Initials:	Date:

**EDDY COUNTY
RFP EVALUATION TOTALS
RFP # 22-12
HVAC Services**

FACTOR	TOTAL POSSIBLE POINTS	OVERAL TOTAL POSSIBLE POINTS (x 5 Evaluators)	Honeywell	Donner Plumbing & Heating	Advantage Heating & Cooling	TRANE
Corporate Information/Experience	20	100	93	89	83	91
Key Personnel	15	75	68	69	67	67
Technical Approach	15	75	65	52	50	59
Management Approach	10	50	47	43	40	46
Cost	40	200	97	153	125	115
Total Possible Points	100	500				
			Averaged Score	Averaged Score	Averaged Score	Averaged Score
			18.6	17.8	16.6	18.2
			13.6	13.8	13.4	13.4
			13	10.4	10	11.8
			9.4	8.6	8	9.2
			19.4	30.6	25	23