

## AGENDA REQUEST



**Department Submitting:** Finance

**Department Head Approval (Initials):** ARD for PC

**Contact Person:** Anisia Cerna

**Phone:** 575-887-9511 ext 2501

**Agenda Date Of:** January 3, 2023

**Agreement or Resolution #: RFP 22-15 On-Call Landscaping Maintenance Services**

**Agenda Item Title:** RFP 22-15 On-Call Landscaping Maintenance and Services

**Brief Description/Background:** RFP 22-15 On-Call Landscaping Maintenance and Service was solicited on November 15, 2022 and Evaluation of the proposals began on December 12, 2022. The county received 1 (one) proposal from The Garden Mart, this proposal was deemed responsive. Staff is recommending award go to The Garden Mart. This award will be a 1 (one) year contract with the option for this contract to auto renew up to 3 (three) times for a total of 4 (four) years. Contract will renew automatically unless revoked by Eddy County approved personnel.

**Financial Impact (Revenue & Expense):**

2200-500-5XXXX-XXXXX– Multiple GLs

Board Action Requested			
No Action, FYI Only		Make/Pass Motion	<b>X</b>
Approve Resolution		Adopt Ordinance	
Discussion / Direction		Approve and Sign Letter	
Other			
Approve and Sign Agreement		Reviewed By County Attorney	Yes No
County Manager Approval	<u>YES</u>	Initials: <u>ARD</u>	Date: <u>12/28/2022</u>



## Scoring Summary

### Active Submissions

	Total	Technical Competence	Experience in the Field/Familiarity with Eddy County	Timely Responsiveness within working Vicinity	Past Record of Performance
<b>Supplier</b>	/ 100 pts	/ 30 pts	/ 30 pts	/ 15 pts	/ 10 pts
The Garden Mart Inc.	86.5 pts	30 pts	25 pts	12.5 pts	6.5 pts

	Capacity and Capability
<b>Supplier</b>	/ 15 pts
The Garden Mart Inc.	12.5 pts